



PRIVACY NOTICE CUSTOMERS/SUPPLIERS

Information provided in compliance with art. 13 GDPR 2016/679

Dear Data Subject, this information notice is for customers and suppliers (natural persons) and natural persons that operate in the name and on behalf of legal persons and is provided in compliance with art. 13 GDPR 2016/679.

Data Controller details and contact information:

The Data Controller is Tintoria Emiliana s.r.l. – Via delle Nazioni, 75 – 41122 Modena – VAT n. 01646780369 Tel. 059/452811, E-mail tintoriaemiliana@pec.it

Legal basis and purpose of the processing:

Data Subject's data is collected by Tintoria Emiliana for the following purposes:

- a) Performance of an agreement to which you are a party or in order to take steps at your request, prior or after entering into an agreement;
- b) Compliance with legal obligations of an administrative, accounting, civil and tax nature and compliance with EU and non-EU regulations and legislation;
- c) Customer management (acquisition of pre-contractual data and information, customer administration, reliability and solvency check to prevent possible frauds, insolvencies and/or breaches, management of agreements, orders, shipments and invoices);
- d) Management of disputes (contractual breaches; warnings, transactions, debt collection, arbitrations, judicial disputes);
- e) Management of suppliers

Processing methods:

Data will be processed in full respect of fundamental freedoms without damaging the confidentiality and dignity of the data subjects. Data will be processed lawfully, fairly and in a transparent manner and limited to what is necessary in relation to the purposes for which it is collected. Data is processed in the departments of our company and will not be disclosed to third parties, except to fulfil legal obligations and to parties that need to access data for purposes related to commercial relations, within the limits strictly necessary for such purposes, such as for example: credit institutions, shipping agents, our accountants and lawyers.

Data processing is carried out with the aid of manual, electronic and paper instruments, in a manner that ensures data security by implementing measures considered necessary and/or appropriate to maintain data integrity, to prevent data loss, even accidental, as well as unauthorised access.

Data storage:

the Data Controller stores and processes personal data for the time strictly necessary to fulfil the purposes specified or for the period established by civil and tax regulations in force.

Personal data recipients:

personal data will not be disseminated but will be disclosed to clearly identified parties.

Company personnel and external collaborators are authorised, on the basis of their roles and job duties, to process data, within the limits of their competences and in accordance with the instructions given to them by the Controller, by means of a deed of appointment. Data may be disclosed to parties authorised to access it as envisaged by the law and regulations, mail delivery companies, banks and credit institutions, debt collection



companies, law firms, insurance companies, computer maintenance companies, professional firms/companies providing accounting and tax services, self-employed/ occasional workers and agents.

The Data Controller will not transfer personal data to third countries; however, it reserves the right to use cloud services in future and in this case the service providers will be selected among those that provide adequate guarantees, as foreseen by art. 46 of EU Reg. 2016/679.

Provision of the data:

in order to send you administrative documents, the provision of complete personal data and of an e-mail address are mandatory, in compliance with the law and regulations; the correct and effective fulfilment of the contractual obligations undertaken is conditional on the provision of such data.

Rights of the data subject:

except in the case of legal obligations, public interest or exercise of public authority, you have the right, at any time, to withdraw consent to the processing of data and this does not prejudice the lawfulness of the processing based on the consent expressed before the withdrawal. Art. 7 of the privacy Code and art. 15 of the GDPR entitles you, as data subject, to apply specific rights, including the right to obtain confirmation from the data controller as to whether or not personal data concerning you is being processed, and to obtain the said data in an intelligible form; you have the right to be informed of the source of the said data, the purposes and methods of processing thereof, the logic applied to processing, the identification details of the data controller and any parties to which the data may be disclosed; you have the right to the updating, rectification or completion of the data and the erasure, anonymization of, or a hold on data processed in breach of the law; you have the right to object, on legitimate grounds, to the processing of your data.

The GDPR envisages the right to be forgotten (art. 17), to restriction of processing (art. 18), to data portability (art. 20) and to human intervention (art. 22) in the case of an automated decision-making process (so-called profiling).

The exercise of rights is not subject to any form of constraint and is free of charge.

Reply time to requests:

If you request information concerning your data, the controller will reply as soon as possible - unless this proves impossible or involves a disproportionate effort - and, in any case, no later than 30 days from the request. Any impossibility or delay by the controller in fulfilling your requests will be justified.

Claims and complaints:

If you feel that one of your rights listed in point 7. has been violated, you can lodge a complaint with the Data Protection Authority (following the procedures and instructions published on the Authority's website at www.garanteprivacy.it) or file an administrative or judicial appeal.



**tintoria
emiliana srl**

**Tintoria e Lavanderia Industriale
Centro Servizi per il tessile e l'abbigliamento**
